



COMPTON PARISH COUNCIL

Local Government Act 1972

Minutes of a MEETING of Compton Parish Council

held on **Wednesday 19th November 2025 at 7pm**

At Pucks Oak Barn

For the transaction of the under mentioned business

Present: Cllr S Mallet (in the chair), Cllrs R Nagaty (from 19.26), J Palca, C Sharples
2 members of the public

In attendance: The Clerk, Mrs J Cadman

Public Session:

108/25 Apologies for Absence: were received from Cllr N Wyschna and Cllr K Hecker-Meschede.

109/25 Declarations of interest *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter*

Cllr Sharples declared a non pecuniary interest in Agenda item 125/25 as an employee of Watts Gallery.

110/25 Minutes of Meeting held 17th September: were agreed as a correct record of the meeting and signed by the Chairman.

111/25 Matters arising

089/25 Grass verge from end of Polsted Lane: this has now been mown to Poplar Cottage and has been added to the handyman's ongoing shedule of work.

089/25: email addresses: in progress

093/25: car park for Compton: waiting for pre planning advice.

095/25ii: County Cllrs allowance application for football nets: applied for.

095/25iii: double yellow lines at Spiceall: completed

102/25: posts on Green: our handyman has been instructed to an extra day per month and is working through maintenance issues.

112/25 Report from County Cllr: none had been received.

113/25 Report from Borough Cllrs:

Local Government Reorganisation

The government has made the decision to go with the County Council's recommendation to split Surrey into two: West Surrey Council and East Surrey Council. So Shalford ward (which includes Compton) will be part of a council stretching from Staines to Haselmer with just two councillors where it currently has seven. Elections for a shadow authority will take place on 7th May 2026 with the new council taking full responsibility for all the work currently done by six borough councils and Surrey County Council on 1st April 2027.

Harrow Pub

A planning enforcement officer has spoken with a conservation officer who is now scheduling a meeting with the conservation team to discuss this building. An enquiry has also been sent to Historic England to gather further information.

Guildford Borough Council's Improvement Plan

So much is going on at GBC to improve how the council operates with much work going on to fix decades of poor engagement and service for the council's tenants. You might be interested to read the 'You Said, We Did' page of the GBC website to check out the activity that is going on in the housing space.

General GBC Update

To keep up to date with all the important local issues, you can sign up to the council's "About Guildford" here - guildford.gov.uk/aboutguildford

114/25 Highways and traffic committee: report from Mr Bagnall

Mr Bagnall's report was tabled and acknowledged, and Mr Hunt reported further:

- Detailed proposals had not been started until the end of October by SCC, after a considerable wait.
- After fees to the architect, there will be approximately £300,000 to spend on the project.
- A 20mph limit is proposed for Down Lane and a further 20mph limit from the roundabout to Spiceall.
- There will be tables at Down Lane junction, Spiceall and Polsted Lane.
- There will be 8 cushions between Down Lane and Spiceall.
- There will be 4 cushions between Polsted Lane and the Avenue, and nothing after that on New Pond Road.
- It is acknowledged that tables need to be lit. However, SCC seem to be unsure on this point, which may mean that there will be no tables after Polsted Lane.
- A crossing at the church is important, and provides traffic calming in itself.
- There will be gates and signage at each of the village, and Cllr Sharples had provided designs for these, but they will be designed by SCC.
- There seems to be little or no project management.
- The current timetable is for a design in February, followed by 6 months to go through various options. The earliest that work will start in October 2026 and it seems likely that it will be pushed to 2027.
- SCC Placemaking team had talked about follow through – so that if the proposals don't work then consideration will be given to Average Speed Cameras. But by then there will be different administration, after the implementation of the unitary authorities.

Cllr Nagaty attended the meeting at 19.26.

115/25 The Harrow

Discussed under the Borough Councillors report above.

116/25 Solar Farm

Cllr Nagaty reported that Surrey Hills are anxious that the Judicial Review should be completed, with a window for the finalisation of the boundary review between the end of November and the middle of December. CPRE have a board meeting at the end of November and are considering making a financial donation to push the JR through. David Warman's advice on this proposal will be forwarded to all councillors in order for them to decide whether to instruct his firm to take the necessary action.

- 117/25 Loseley Estate:** Report from Alexander More-Molyneux as follows:
'The Estate have been working closely with our Arboriculturist who carried out a recent inspection at Bummoor Copse – they reported to be pleased with how everything looks and very happy with the re-growth, we await their further advice on progressing the re-development plans at this site and will keep in touch with you on this.
- 'Loseley have opened a new Farm Shop/Café which is located on the Estate in the middle of the old Loseley dairy farm, selling delicious coffee and light bights. It is open Monday to Friday 8.30-4.00 and on Saturdays 9.00-3.00. FarMM, Home Farm, GU3 1HS.
- 'Loseley House is opening for Christmas guided Tours and a festive glass of mulled wine on Saturday 29th November, 6th December and the 13th December. More details on our website, tickets available at the Farm Shop/Café on the Estate or via email to our Events Manager Tim Vickery tim@loseleypark.co.uk.
- 'In previous years, Loseley have hosted a Christmas Craft Fair in November however this event is not taking place this year.'
- The Clerk was asked to advise Loseley Estate that some more hedging and ditching would be welcomed, and that if the footpaths were improved it would encourage walkers to use them, rather than wandering off them,
- 118/25 Neighbourhood Plan:** Notes from meeting with ET Planning regarding the viability and value of undertaking a Neighbourhood Plan had been circulated.
It was noted that ET had not sent the clearer maps requested.
- Cllr Mallet commented that there was not a great deal of support in the village at the moment for a NP, or volunteers to make it happen. The Parish is quite well protected by the Green Belt and was unlikely to achieve a Local Gap, because this would be doubling up on the protection given by the Green Belt.
- Cllr Palca was of the view that the Parish should ensure all the protection that it could, not so much for now but for the future.
- It was acknowledged that a NP would allow the Parish Council some say in the design of houses at Blackwell Farm.
- If the Parish Council is to proceed, volunteers will be needed and should be approached now, with a view to launching the NP at the Annual Parish Meeting in April.
- Members noted that the cost will be between £18,000 and £20,000, if the majority of the work is done by ET Planning, with likely further costs for additional reports.
- Agenda item:** January meeting, to decide whether to proceed.
- 119/25 Robertsons Nursing Home:** Cllr Mallet advised that the site is fenced and that the developers are liaising with residents and being co-operative. The whole project will take approximately 2 years.
- 120/25 Members report: Local Plan**
Mrs Stephens report had been circulated and was noted.

121/25 Local Government Review

The paper summarising the decision to create two statutory authorities in Surrey, East and West was noted.

122/25 Planning:

Noted.

Cllr Nagaty advised that travellers have purchased land at Bramley and at Ockham and are building on it.

123/25 Members report: Allotments and Environment : Cllr Sharples

- a) *Trees*: the Clerk has taken delivery of trees from SCC's tree planting scheme. It was agreed that she would arrange for our handyman to collect them from her, meet with Cllr Sharples to decide where they should be planted, and put them in place.
- b) Cllr Sharples had nothing further to report.

124/25 Members report: Youth and Recreation: The Clerk

- c) *Footpath*: the new footpath to the playground has been completed and was agreed to be a great improvement.
- d) *Childs swing*: this will be replaced shortly. Our handyman will collect it from the Clerk at the same time as collecting the trees.

125/25 Members report: Watts Gallery and Cemetery

- a) Report from Gallery had been circulated and was noted.
- b) *Plotting remaining grave spaces*: report and map from D Herbert. The new areas which extend M, P and Q and add R will give 118 new grave spaces and 76 ashes plots. In the remainder of the cemetery, the work done to identify all plots had identified a further 77 grave spaces and 52 ashes plots. Mr Herbert was thanked for his work.
- c) *Data Capture*: <https://parksol.wixsite.com/cemetery-1> Cemetery website. Mr Herbert and the Clerk are working on final presentation, when it will be linked to the Parish Council website and duplication removed. The Clerk reminded members that Mr Herbert will continue to maintain the website for the time being, which will involve adding new burial details, memorials and changes in regulations and permissions, as agreed at the May meeting. The Cemetery website will hold all the information, forms and database regarding the cemetery, and the Compton Parish Council website will hold a short introduction and a large button link.

126/25 Members report: Communications

Members agreed that Cllr Wyschna is doing an excellent job of communications in the Parish.

127/25 Finance

- a) Schedule of income and payments to end October circulated and the spend of £3833.39 for the two months noted and agreed.
- b) *Management report to end October* noted and agreed
- c) *Bank reconciliation to end October* noted and agreed and verified against the bank statement.
- d) *Interim internal auditors report*: together with a list of findings and actions to be taken was noted and actions discussed as follows:

Website & assertion 10	I note the website has an accessibility compliance statement that says it is compliant with "WCAG 2.0 Compliant Accessibility tested 29.10.20 and 91% compliant PASS". This is no longer current	Presently waiting for NALC toolkit but will review para 1.49 and ensure that active plans are in place by 31.3.26/
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and MUST be updated to be compliant with the regulations as noted above at para 1.49 of the practitioners guide which has the force of law. I recommend this is reviewed and active plans put in place before 31/03/26.

I recommend that the council review the requirements of assertion 10 listed above and put in plans to meet these by the 31st March 2026. I understand NALC maybe issuing a new assertion 10 tool kit in the next week or so.

Financial regulations

I have noted the published set of regulations contains formatting errors on the contents page. This should be corrected as it does not look very professional.

Formatting errors on front page corrected.

There is a gap in the financial regulations on the authorisation levels. I recommend FR 5.15 is reviewed.

Gap rationalised and Financial Regulations re-circulated and updated on the website.

Risk

I recommend the council put in place the Risk Management Policy to accompany the risk assessment document. Per Fr 2.2

Risk management policy approved at Council meeting held 19.11.25.

Earmarked reserves

I recommend council review the status of the traffic calming project and report back in the minutes if the earmarked reserve is still required.

Agreed that until full design and cost options are known, the funds should remain in reserve for this project

Income

The published fees on the web site are dated 01/01/20. I recommend these are reviewed, minuted and republished. Per FR 11.2

This will be rectified by a dedicated Compton cemetery website, as the current fees will be shown there and updated as required.

e) *Risk Management Policy*: Approved.

f) *Financial regulations* (ref Internal auditors report) Approved.

g) *Draft budget 2026/27*: Discussed and noted. A 5% increase in budget to be explored, with a number of financial objects to be achieved in the next year, and the possibility of greater Parish Council expenditure following the Local Council Review. To be approved at the January meeting, as current Band D equivalents not yet received from GBC.

128/25 Councillors Business: any further business arising from the meeting to be noted or dealt with on a future agenda.
No further matters were raised.

129/25 Date of next meeting: 21st January 2026 7pm.